

**PROCEEDINGS OF THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL OF  
HON.SHRI ANNASHEB DANGE ARTS, COMMERCE & SCIENCE COLLEGE, HATKANANGALE  
HELD ON 14<sup>th</sup> JUNE 2014 AT 12.30 PM IN THE PRINCIPAL'S OFFICE**

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The first regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was held on 14<sup>th</sup> June 2014 at 12.30 pm in Principal's office. Following issues were taken for deliberation in the meeting.

**1.1 Reading and Confirming the Minutes of the Last Meeting:**

The minutes of the last meeting were confirmed with the sign of the chairman and all present members in the very beginning of the meeting.

**1.2 Discussing the AQAR of 2013-14**

Mr. Digambar Kulkarni, the coordinator of IQAC told about the preparation of AQAR of 2013-14 and asked for valuable suggestions. It was resolved to submit the final version of AQAR to the NAAC office by the end of the month of August 2014.

**1.3 Submitting Proposals for MRPs**

Hon. Principal instructed to all faculty members to submit research proposals for minor research projects to UGC. It was resolved to submit at least one research proposal from each department.

**1.4 Introducing Student Mentoring System**

Discussion was held on introducing student mentoring system and later on it was resolved to allot at least thirty students to each faculty for stressing out their academic and personal issues.

**1.5 Any other matter:**

During the time for any other matter, the issues like student discipline, academic innovation and consultancy area etc were taken for deliberation and after that the meeting ended with the vote of thanks for all present members.

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Minutes Drafted By  
**Mr. Digambar Kulkarni (Coordinator)**

Minutes Approved By  
**Prin. Dr Yojana Jugale (Chairman)**

**MINUTES OF THE SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL OF  
HON.SHRI ANNASHEB DANGE ARTS, COMMERCE & SCIENCE COLLEGE, HATKANANGALE  
HELD ON 20<sup>TH</sup> DECEMBER 2014 AT 12.30 PM IN THE DEPTT. OF ENGLISH (ROOM NO.12)**

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The second regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was conducted on 20<sup>th</sup> December 2014 at 12.30 pm in the department of English (Room No.12). The following issues were taken for deliberations.

**2.1 To read and confirm the Minutes of the Last Meeting**

The minutes of the last meeting were read by the IQAC Coordinator and afterwards they were confirmed with the sign of the chairperson and all present members.

**2.2 To introduce certificate courses**

Hon'ble chairman informed that the proposal of Career Oriented Course in Spoken and Communicative Skills in English had been approved by the UGC. It was resolved to conduct the classes of this CoC course regularly as per the rules and regulations of UGC.

**2.3 To organize faculty orientation programs**

For developing professional qualities of faculty and staff, the institution planned to organize few orientation-cum-workshop programs and it was also resolved to depute faculty members to FDP as per the requirement.

**2.4 Any other Matter with the permission of the Chair**

The matters like roofing the gymkhana building, renovation and extension of buildings etc had been taken up for deliberations. After that the meeting ended with the vote of thanks to the chairman and all present members expressed by Dr. Mohan M. Sawant.

Minutes Drafted By  
**Mr. Digambar Kulkarni (Coordinator)**

Minutes Approved By  
**Prin. Dr. Yojana Jugale (Chairman)**

## **Internal Quality Assurance Cell (IQAC)**

### **ACTION TAKEN REPORT** **Academic Year 2014-15**

To fulfill the proposed plans of the institution, the following actions were implemented throughout the year:

- Ten proposals for Minor/Major Research Projects were submitted to UGC in the beginning of the academic year. Out of them, three research proposals (two Minor Research Projects and one Major Research Project) were sanctioned by UGC in the month of February 2015.
- Seven proposals for obtaining seminar grants were submitted to UGC and NAAC in the beginning of the academic year. Out of them two proposals were sanctioned by UGC and NAAC approving Rs.1.35 lakh and Rs. 1.00 lakh as seminar grants.
- To overcome students' personal, educational and economical problems, the college has established effective and functional students' mentoring system in which one faculty was appointed as mentor for about 30 students.
- The college has introduced UGC approved a certificate course entitled Career Oriented Course in Spoken and Communicative English. For this, the UGC approved Rs 7.00 lakh as a seed money for the next five years.
- The roofing (canopying) of the gymkhana building, the extension of existing building and the construction of new building were took place during the year 2014-15.
- The college had organized on-campus placement camp for outgoing students on 16<sup>th</sup> November 2014 in which 20 local industries and about 600 students participated.
- The IQAC had organized two workshops on How to write research papers and Preparing for NAAC: The Third Cycle of Assessment at the institutional level in the college.