



Sant Dnyaneshwar Shikshan Sanstha,

**Hon. Shri. Annasaheb Dange Art's  
Commerce & Science College,  
Hatkanangale**

Tal. Hatkanangale, Dist. Kolhapur, 416 109  
(Maharashtra)

Est. 25 JUNE 1988  
Permanent Affiliation: 1987-2019 & 12/10/  
Autonomous College Order No. 20/08/2020

Affiliated to Shivaji University, Kolhapur

**NAAC: B+**

Outward No. ADACS/ 2020-21

Date: 22/06/2020

**IQAC MINUTES NO. 01**

The first regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was held on 22nd June 2020 at 11.30 am in room no.06. The following members were present:

S. N.	Name of the Member	Designation	Position / Role	Sign
1	Dr. Yojana V. Jugale	Principal	Chairman of IQAC	
2	Mr. Digambar S. Kulkarni	Asstt. Prof.	Coordinator of IQAC	
3	Mr. Eknath S. Patil	Asso. Prof.	Member of IQAC (Faculty)	
4	Dr. Niranjana A. Kulkarni	Asso. Prof.	Member of IQAC (Faculty)	
5	Dr. Ashok P. Jadhav	Asst. Prof.	Member of IQAC (Faculty)	
6	Mr. Ramesh M. Patil	Phy. Dir.	Member of IQAC (Faculty)	
7	Mr. Pravin S. Gurav	Asst. Prof.	Member of IQAC (Faculty)	
8	Mr. Vitthalrao Musai	Treasurer	Management Representative	
9	Mr. Bapuso Thombare	Local	Local Comm. Representative	
10	Mr. Vinay B. Patil	Alumni	Businessman Representative	
11	Ms. Dipti R. Khot	Student	Student Representative	
12	Mr. Raigonda M Mudhole	Office Sup.	Member (Non-Teaching Staff)	

**Members Absent: Nil**

At the outset, Mr. Digambar Kulkarni, Coordinator of IQAC extended warm welcome to all present members and then offered his introductory speech highlighting the earlier performance of the institution in terms of quality initiatives and quality assurance activities. After this the agenda items were taken up for deliberations with the permission of the chair.

**1.1 Reading and Confirming the Minutes of the Last Meeting:**

The minutes of the last meeting were read out by Mr. Digambar Kulkarni, the IQAC Coordinator and afterwards they were confirmed with the sign of the chairperson and all present members.



+91-(0230) 2483521



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### 1.2 Preparing the self-development plan of the faculty and staff

The Principal instructed that the faculty should submit their self development plan including research work, RC/OC/ STC before 10th July 2020 to the IQAC. It was resolved to do as per as instruction.

### 1.3 Organizing National and State Level Webinars

Coordinator of IQAC insisted that all faculty members and the non-teaching staff should actively plan for organizing state or national level webinars in their respective fields in order to achieve excellence. Considering the importance of such activities, all members accepted this suggestion and resolved to do as per instructions.

### 1.4. Integration of ICT in Teaching Learning

As the lockdown is inevitable, the Principal suggested that all faculty member should well updated with the use ICT infrastructure and innovative methods. She instructed that faculty members should use ZOOM or Google Meet app for delivering lectures and as a part of LMS, they should use google classroom, Edmodo or Moodle for managing the teaching learning activities. After a small discussion, it was resolved use maximum ICT infrastructure.

### 1.5 Participation in FDP

Hon. Chairman of the IQAC instructed all faculty and staff should actively participate in FDPs (online) viz., webinars, short term courses or refresher courses etc. It was resolved to do as per instruction.

### 1.6 Any other Matter with the permission of the Chair

- Mr. Digambar Kulkarni, Coordinator of IQAC suggested that all faculties should work hard to achieve merit in academic, cultural and sports activities. It was unanimously resolved to do as per instruction.
- Dr. Niranjana Kulkarni, the member of IQAC suggested that the faculty should make maximum use of ICT in their teaching in the classroom. All members accepted this suggestion frankly.
- At the end, the chairman in his concluding speech declared that there would be no compromise in academic and research quality. After that the meeting ended with the vote of thanks to the chairman and all present members expressed by the coordinator of IQAC.

Minutes Drafted By  
Mr. Digambar S. Kulkarni  
Coordinator of IQAC



Minutes Approved By  
Prin. Dr. Yojana V. Jugale  
Chairman of IQAC



**PRINCIPAL,**  
Hon. Shri Annasaheb Dange Arts, Commerce &  
Science College, HATKANANGALE, Dist. Kolhapur.





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Permeant Affiliation : UGC-2(f) & 12 (b)  
Junior Collage Index No. 23.06.022

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Outward No. ADACS/ 2020-21

Date: 07/12/2020

## IQAC MINUTES NO. 02

The second regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was held on 07<sup>th</sup> December 2020 at 11.30 am in room no.06. The following members were present:

S. N.	Name of the Member	Designation	Position / Role	Sign
1	Dr. Yojana V. Jugale	Principal	Chairman of IQAC	
2	Mr. Digambar S. Kulkarni	Asstt. Prof.	Coordinator of IQAC	
3	Mr. Eknath S. Patil	Asso. Prof.	Member of IQAC (Faculty)	
4	Dr. Niranjana A. Kulkarni	Asso. Prof.	Member of IQAC (Faculty)	
5	Dr. Ashok P. Jadhav	Asst. Prof.	Member of IQAC (Faculty)	
6	Mr. Ramesh M. Patil	Phy. Dir.	Member of IQAC (Faculty)	
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10	Mr. Vinay B. Patil	Alumni	Businessman Representative	
11	Ms. Dipti R. Khot	Student	Student Representative	
12	Mr. Raigonda M Mudhole	Office Sup.	Member (Non-Teaching Staff)	

### Members Absent: Nil

At the outset, Mr. Digambar Kulkarni, Coordinator of IQAC extended warm welcome to all present members and then the agenda items were taken up for deliberations with the permission of the chair.

### 2.1 Reading and Confirming the Minutes of the Last Meeting:

The minutes of the last meeting were read out by Mr. Digambar Kulkarni, the IQAC Coordinator and afterwards they were confirmed with the sign of the chairperson and all present members.

### 2.2 Reading the New Manual of AQAR drafted by NAAC

The NAAC has introduced a new manual of AQAR from June 2020 onwards. The



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coordinator of IQAC of this college has taken the printout of this manual and read out the same before all the present members. The metrics related to the curriculum delivery, teaching learning and evaluation, research and infrastructure, student supports and environmental conscious, etc have been elaboratively discussed. Finally, it was resolved to do as per given guidelines. The guidelines regarding portfolio committees have also been given to all faculty and staff.

### **2.3 Preparing and submitting AQAR of 2019-20**

Hon'ble chairman suggested that the coordinator of IQAC should prepare the annual quality assurance report of 2019-20 by the end of this academic year. She also appealed all the members to submit academic, co-curricular and extra-curricular activity reports to the IQAC on or before 30th April 2021. It was resolved to do as per instructions. It was also resolved to put the AQAR before all members and the faculty before its submission to the NAAC.

### **2.4. Conducting Academic Audit of the Departments**

Mr. Digambar Kulkarni announced that the IQAC of this college has decided to conduct an "Academic Audit" of various departments in the college. All the HoDs are suggested to furnish details regarding the activities and achievements of the A.Y. 2020-21 in given proforma. It was resolved to submit the filled proforma on or before 15<sup>th</sup> April 2021. After this, the academic audit committee will visit the departments to verify all the documents.

### **2.5 Any other Matter with the permission of the Chair**

1. Mr. Ramesh Patil suggested that the college should make provision of awarding meritorious students in large numbers. The matter was discussed and it was resolved to work positively.
2. Mrs. Vandana Tandale suggested that the girls should be provided more facilities such as traveling, reading room and rest room, etc. The IQAC promised to look into the matter.
3. Mr. Digambar Kulkarni instructed the office staff and all faculty members to furnish academic as well as administrative data for filling form of AISHE.
4. Hon: Principal instructed that the institution is going to conduct all types of audits- environment, energy, green and water audits, etc by the end of this academic year.





In his concluding speech, the chairman appreciated all the faculty members and conveners of various committees for their work and active support throughout the year. After that, the meeting ended with the vote of thanks to the chairman and all present members. It was expressed by Mr. Digambar Kulkarni.

Minutes Drafted By  
Mr. Digambar Kulkarni  
Coordinator of IQAC



Minutes Approved By  
Prin. Dr. Yojana Jugale  
Chairman of IQAC



**PRINCIPAL,**

Hon. Shri Annasaheb Dange Arts, Commerce &  
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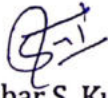
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*Internal Quality Assurance Cell (IQAC)*  
**ACTION TAKEN REPORT (ATR) 2020-21**

*To obtain the proposed plans of the institution successfully and to comply with the recommendations made by NAAC Peer Team and University committees, the following actions were taken throughout the year:*

1. **Integration of ICT & LMS:** Under the guidance of IQAC, the use of ICT and LMS in teaching learning was maximalized. Zoom and Google meet apps were used by all faculty members to deliver their lectures. A few faculty members had used Google Classroom as a part of LMS and many of the faculty members had created their own you tube channels and uploaded their lectures at UG & PG levels.
2. **Organization of Webinars:** As per plan, the institution organized eight national level webinars. IQAC, Library, Department of Commerce, History, Economics, Geography Marathi and Hindi etc. organized national level webinars in their respective fields. More than three hundred participants were benefitted through these activities.
3. **Conducting Audits:** As per the plan, the institution invited the agency for conducting Environmental Audit, Energy Audit, Green Audit and Water Audit in the month of April and it was done as per proper guidelines. Besides, the IQAC and the Management had also done the academic as well as administrative Audits internally.
4. **Participation in AISHE:** The institution submitted all the relevant and necessary information for AISHE in the month of February 2021 and it was done according to its norms.
5. **Submission of Proposals for Enhancing Sports Facilities:** Two proposals were submitted to the two different agencies and got approved these two proposals worth 67 lakh and 5 lakh Rupees.
6. **Participation in FDP:** About 80% of faculty actively participated in online FDPs such as webinars, short term courses, refresher courses, FIPs organized by various universities, UGC-HRDCs, etc.

  
Mr. Digambar S. Kulkarni  
Coordinator of IQAC



  
Prin. Dr. Yojana V. Jugale  
Chairman of IQAC

**Dr. Yojana Vasantrao Jugale**  
PRINCIPAL,



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