



Sant Dnyaneshwar Shikshan Sanstha,

**Hon. Shri. Annasaheb Dange Art's
Commerce & Science College,
Hatkanangale**

Tal. Hatkanangale, Dist. Kolhapur, 416 109
(Maharashtra)

Est. 20 JUNE 1998

Permeant Affiliation : UGC-2(f) & 12 (b)
Junior Collage Index No. 23.06.022

Affiliated to Shivaji University, Kolhapur

NAAC: B+

Outward No. ADACS/ 2021-22

Date : 15/09/2021

Minutes of the First IQAC Meeting

The first regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was held on 15th September 2021 at 12.00 (noon) in room no.06.

The following members were present:

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Yojana V. Jugale	Chairperson	
2	Mr. Eknath S. Patil (Faculty)	Member	
3	Dr. Niranjana A. Kulkarni (Faculty)	Member	
4	Dr. Ashok P. Jadhav (Faculty)	Member	
5	Mr. Ramesh M. Patil (Faculty)	Member	
6	Mr. Pravin S. Gurav (Faculty)	Member	
7	Mr. Vitthalrao Musai (Management)	Member	
8	Mr. Amar B. Varute (Alumni)	Member	
9	Mr. Balaji A. Kamble (Librarian)	Member	
10	Mr. Raygonda R. Mudhole (OS)	Member	
11	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	



+91-(0230) 2483521



adacschat@gmail.com



www.adacsc.in



Agenda Item No. 1
Reading and Confirming the Minutes of the last Meeting

At the outset, Mr. Digambar Kulkarni, Coordinator of IQAC extended warm welcome to all present members and then offered his introductory speech highlighting the earlier performance of the institution in terms of quality initiatives and quality assurance activities. Then he read out the minutes of the last meeting that were confirmed with signs of the chairperson and all present members. After this the agenda items were taken up for deliberations with the permission of the chair.

Agenda Item No. 2

Preparing the Annual Calendar and reviewing the self-development plan of the faculty and the Time Table of the Institution

In order to deliver the prescribed curriculum effectively, Prin. Dr. Yojana Jugale strongly suggested that all HoDs and the administrative staff should submit their annual calendar of events, academic activities and administrative work and their self-development plan, so that he can prepare the annual calendar of institution well in advance. Further, he instructed that all HoDs should submit their department time-table to the time-table preparation committee and that committee will prepare the institutional time-table. It was also told that the annual calendar should include curricular, co-curricular and extra-curricular activities. The time-table should include teaching of university curriculum, remedial coaching and add-on courses. The self development plan should include their participation in training programs/RC/OC/STC, workshops on revised syllabus, research publication and book publication etc. It was resolved to publish at least two research articles (by each faculty) in the UGC CARE listed journals and to attend at least one FDP (by each faculty). After a brief discussion, it was resolved to do as per instruction given by the coordinator as well as the chairperson of IQAC.

Proposed By: Prin. Dr. Yojana Jugale

Seconded By: Mr. Digambar Kulkarni



Agenda Item No. 3

Submitting proposals for financial assistance to organize National Seminars

Mr. Digambar S. Kulkarni, the coordinator of IQAC insisted that all faculty members and the non-teaching staff should draft the proposals for getting financial assistance to organize national seminars on college campus. Accordingly, it was resolved to prepare proposals and to submit the same to the UGC, NWC, ICSSR, DST, NAAC and the concerned funding agencies. It was also resolved to organize at least two to three national seminars sponsored by funding agencies and four to five self funded seminars during the year.

Proposed By: Mr. Digambar Kulkarni

Seconded By: Dr. Eknath Patil

Agenda Item No. 4

Integration of ICT in Teaching Learning

As the lockdown is inevitable, the Principal suggested that all faculty member should well updated with the use ICT infrastructure and innovative methods. She instructed that faculty members should use ZOOM or Google Meet app for delivering lectures and as a part of LMS, they should use google classroom, Edmodo or Moodle for managing the teaching learning activities. After a small discussion, it was resolved use maximum ICT infrastructure.

Proposed By: Dr. Malhari N. Survase

Seconded By: Mr. Digambar S. Kulkarni

Agenda Item No. 5

Any other Matter with the permission of the Chair

- Mr. Digambar Kulkarni, Coordinator of IQAC suggested that all faculties should work hard to achieve merit in academic, cultural and sports activities. It was unanimously resolved to do as per instruction.
- Dr. Niranjana Kulkarni, the member of IQAC suggested that the faculty should make maximum use of ICT in their teaching in the classroom. All members accepted this suggestion frankly.



- At the end, the chairman in his concluding speech declared that there would be no compromise in academic and research quality. After that the meeting ended with the vote of thanks to the chairman and all present members expressed by the co-coordinator of IQAC.

Minutes Drafted By

Q-T
Co-ordinator of
IQAC



Minutes Approved By

M. S.
PRINCIPAL,
Hon. Shri Annasaheb Dange Arts, Commerce &
Science College, HATKANANGALE, Dist. Kolhapur



Sant Dnyaneshwar Shikshan Sanstha,

**Hon. Shri. Annasaheb Dange Art's
Commerce & Science College,
Hatkanangale**

Tal. Hatkanangale, Dist. Kolhapur, 416 109
(Maharashtra)

Est. 20 JUNE 1998
Permeant Affiliation : UGC-2(f) & 12 (b)
Junior Collage Index No. 23.06.022

Affiliated to Shivaji University, Kolhapur

NAAC: B+

Outward No. ADACS/ 2021-22

Date: 10/11/2021

Minutes of the Second IQAC Meeting

The second regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was held on 10th November 2021 at 12.00 (noon) in room no.06.

The following members were present:

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Yojana V. Jugale	Chairperson	
2	Mr. Eknath S. Patil (Faculty)	Member	
3	Dr. Niranjana A. Kulkarni (Faculty)	Member	
4	Dr. Ashok P. Jadhav (Faculty)	Member	
5	Mr. Ramesh M. Patil (Faculty)	Member	
6	Mr. Pravin S. Gurav (Faculty)	Member	
7	Mr. Vitthalrao Musai (Management)	Member	
8	Mr. Amar B. Varute (Alumni)	Member	
9	Mr. Balaji A. Kamble (Librarian)	Member	
10	Mr. Raygonda R. Mudhole (OS)	Member	
11	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	



+91-(0230) 2483521



adacschat@gmail.com



www.adacsc.in



Agenda Item No. 1
Reading and Confirming the Minutes of the last Meeting

The meeting began with the reading of the minutes of the previous meeting and that were read by Mr. Digambar Kulkarni, Coordinator of IQAC. Then these minutes were confirmed with the signs of the chairperson and all present members. After this the agenda items were taken up for deliberations with the permission of the chair.

Agenda Item No. 2
Reviewing the plan of Action of the previous meeting

The coordinator of IQAC had taken a brief review of the plan of action sanctioned and resolved by all members in the previous meeting held on 15th September 2021. In that meeting, it was resolved to submit proposals for getting financial supports to organize national seminars and to conduct four to five self funded seminars. Accordingly two seminar proposals were drafted by two departments (History and Geography) and about six self funded webinars were organized. Other plans like publishing articles, attending FDPs were also taken for deliberations.

Proposed By: Mr. Digambar Kulkarni

Seconded By: Dr. Niranjana Kulkarni

Agenda Item No. 3
Strengthening Mentor-Mentee and Counseling Cell .

Dr. Eknath Patil suggested that for the holistic development (i.e. academic and psychological development), the institution should strengthen the mentor-mentee and counseling cell so that students can easily get platform to express their doubts, difficulties and problems. He further added that the institution should allot the mentees to mentor subject-wise/department-wise and organize monthly mentor-meeting to know and address their problems. Students' suggestions must be forwarded to higher authorities and finally such suggestion must be incorporated for the betterment of the students. It was resolved



to hand over the responsibility of making mentor-mentee cell functional to Dr. Sanghmitra Sarvade. It was also resolved to organize career counseling, psychological counseling and stress-management programs through career counseling cell, placement cell and Vivek Vahini.

Proposed By: Dr. Eknath Patil

Seconded By: Dr. Ashok Jadhav

Agenda Item No. 4

Conducting all types Audits

Hon'ble principle instructed that the college should go for all types of audits such as energy audit, gender audit, environmental audits and such similar audits throughout the year to assure the quality on campus. The responsibility in this regard had been handed over to Dr. Malhari Survase. Further, she told that the institution is planning to get its academic by inviting University Academic Audit Committee. It was resolved to upload all the data with documentary evidences according to the university format on the portal. Mr. Digambar Kulkarni was asked to complete all work regarding academic audit. The responsibility regarding the financial audit of the college was given to Mr. Sandip Ithape (office person). After a small discussion on the matter, it was resolved to do as per instructions.

Proposed By: Prin. Dr. Yojana Jugale

Seconded By: Mr. Raygonda Mudhole

Agenda Item No. 5

Any other Matter with the permission of the Chair

During the time of discussing any other matter, the issues like students' attendance, entry in certificate course, daily visits of library. Upgrading ICT facilities, etc were discussed and then, the meeting ended with the vote of thanks for the chair and the present members. It was expressed by Mr. Ramesh Patil.

Minutes Drafted By

GT
Coordinator of
IQAC



Minutes Approved By

YJ
PRINCIPAL,
Hon. Shri Annasaheb Dange Arts, Commerce &
Science College, HATKANANGALE, Dist. Kolhapur.



Sant Dnyaneshwar Shikshan Sanstha,

**Hon. Shri. Annasaheb Dange Art's
Commerce & Science College,
Hatkanangale**

Tal. Hatkanangale, Dist. Kolhapur, 416 109
(Maharashtra)

Est. 20 JUNE 1998
Permeant Affiliation : UGC-2(f) & 12 (b)
Junior Collage Index No. 23.06.022

Affiliated to Shivaji University, Kolhapur

NAAC: B+

Outward No. ADACS/ 2021-22

Date: 06/12/2021

Minutes of the Third IQAC Meeting

The third regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was held on 06th December 2021 at 12.00 (noon) in room no.06.

The following members were present:

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Yojana V. Jugale	Chairperson	
2	Mr. Eknath S. Patil	Member	
3	Dr. Niranjana A. Kulkarni	Member	
4	Dr. Ashok P. Jadhav	Member	
5	Mr. Ramesh M. Patil	Member	
6	Mr. Amar B. Varute (Alumni)	Member	
7	Mr. Balaji A. Kamble (Librarian)	Member	
8	Mr. Raygonda R. Mudhole (OS)	Member	
9	Ms. Dipti R. Khot (Student)	Member	
10	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	



+91-(0230) 2483521



adacschat@gmail.com



www.adacsc.in



Agenda Item No. 1
Reading and Confirming the Minutes of the last Meeting

Mr. Digambar Kulkarni, Coordinator of IQAC read out the minutes of the second meeting held on 10th November 2021 and then these minutes were confirmed with the signs of the chairperson and all present members. After this the agenda items were taken up for deliberations with the permission of the chair.

Agenda Item No. 2

Supporting Students in opening their Academic Bank of Credits (ABC) Account

Hon'ble Principal instructed that the institution has to open students' accounts for Academic Bank of Credits (ABC) as per the guidelines of NEP. For this purpose, Mr. Amol Mahajan has been appointed as the nodal/coordinator of ABC to comply all the requirements as per rules and guidelines. It was resolved to do as per instructions.

Proposed By: Prin. Dr. Yojana Jugale

Seconded By: Dr. Niranjana Kulkarni

Agenda Item No. 3

Updating Library Facilities

Mr. Balaji Kamble, the librarian informed that as per the resolution of library committee meeting, he is going to purchase new reference books and therefore he requested all HoDs to prepare a list of books to be purchased and submit the same to the library immediately. He further told that the library should be fully automated and all the work should be done through SOUL 3.0 software, Barcode and OPAC system. It was resolved to prepare a list of books to be purchased. It was also resolved to upgrade the e-facilities and e-resources available in the library, reading room facility, downloading and printing of the reading materials, old question papers etc.

Proposed By: Mr. Balaji Kamble

Seconded By: Dr. Eknath Patil



Agenda Item No. 4
Preparing for University Academic Audit

Hon'ble Principal informed that Shivaji University is going to conduct an academic audit of all affiliated colleges during the year and hence, the college should prepare accordingly. It was resolved to prepare documents as per Academic Audit proforma and submit the same to the university when the process commence. The whole responsibility is handed over to Dr. Namdev Khavare and Mr. Digambar Kulkarni.

Proposed By: Prin. Dr. Yojana Jugale

Seconded By: Mr. Raygonda Mudhole

Agenda Item No. 4
Submitting Proposals for various Awards for Institution

Hon. Principal instructed the entire faculty and staff to work effectively to achieve the quality in all areas. Considering this the college should prepare proposals for various awards so that the institution will get wide recognition. Accordingly it was resolved to do as per instructions.


Proposed By: Prin. Dr. Yojana Jugale

Seconded By: Mr. Raygonda Mudhole

Agenda Item No. 5
Any other Matter with the permission of the Chair

During the time for discussing any other matter, Mr. Ramesh Patil informed all the members the sports department had installed newly purchased gym equipments and everyone should get benefit from it. Besides, the coordinator of IQAC suggested that the institute should felicitate all the meritorious students during the annual function. Dr. M.N. Survase informed that ICSSR is inviting applications for organizing seminars and workshops to celebrate "Azadi Ka Amrit Mahostav and insisted all departments should prepare the proposals and submit the same immediately. It was resolved as per the plan. After that the meeting ended with the vote of thanks for the chairman and all present members. It was expressed by Mr. Raygonda Mudhole.

Minutes Drafted By


Coordinator of
IQAC



Minutes Approved By


PRINCIPAL,
Hon. Shri Annasaheb Dange Arts, Commerce &
Science College, HATKANANGALE, Dist. Kolhapur



Sant Dnyaneshwar Shikshan Sanstha,

**Hon. Shri. Annasaheb Dange Art's
Commerce & Science College,
Hatkanangale**

Tal. Hatkanangale, Dist. Kolhapur, 416 109
(Maharashtra)

Est. 20 JUNE 1998
Permeant Affiliation : UGC-2(f) & 12 (b)
Junior Collage Index No. 23.06.022

Affiliated to Shivaji University, Kolhapur

NAAC: B+

Outward No. ADACS/ 2021-22

Date: 07/03/2022

Minutes of the Fourth IQAC Meeting

The fourth regular meeting of the Internal Quality Assurance Cell (IQAC) of HSADACS College, Hatkanangale was held on 07th March 2022 at 12.00 (noon) in room no.06. The following members were present:

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Yojana V. Jugale	Chairperson	
2	Dr. Eknath S. Patil (Faculty)	Member	
3	Dr. Niranjana A. Kulkarni (Faculty)	Member	
4	Dr. Ashok P. Jadhav (Faculty)	Member	
5	Mr. Ramesh M. Patil (Faculty)	Member	
6	Mr. Vitthalrao Musai (Management)	Member	
7	Mr. Amar B. Varute (Alumni)	Member	
8	Mr. Balaji A. Kamble (Librarian)	Member	
9	Mr. Raygonda R. Mudhole (OS)	Member	
10	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	



+91-(0230) 2483521



adacschat@gmail.com



www.adacsc.in



Agenda Item No. 1
Reading and Confirming the Minutes of the last Meeting

At the outset, Mr. Digambar Kulkarni, Coordinator of IQAC extended warm welcome to all present members and then the agenda items were taken up for deliberations with the permission of the chair. The minutes of the last meeting were read out by Mr. Digambar Kulkarni, the IQAC Coordinator and afterwards they were confirmed with the sign of the chairperson and all present members.

Agenda Item No. 2
About Academic Audit of the institution

Hon'ble chairman informed that with the help of Dr. Namdev Khavare and Mr. Digambar Kulkarni, the institution submitted its application for academic audit to the affiliated university. Further, she instructed that all faculty and staff should prepare required as well as additional documents for presenting the same before the university academic audit committee during the visit. After a small discussion, it was resolved to prepare all the necessary documents.

Proposed By: Prin. Dr. Yojana Jugale

Seconded By: Dr. Digambar Kulkarni

Agenda Item No. 3
Organizing Career Counselling Programs

Dr. Eknath Patil, the coordinator of Placement Cell suggested that the institution should organize career counseling and guidance programs in order to make all students aware about required skills and job opportunities. Regarding this it was resolved to organize workshops, training programs, summer camps guiding about various exams, physical fitness check up camps, and webinars on career guidance, etc. Considering the significance of these activities it was resolved to organize such programs through competitive exam and career guidance cell, and placement cells, etc.

Proposed By: Mr. Balaji Kamble

Seconded By: Dr. Eknath Patil



Agenda Item No. 4
About the NAAC 4th Cycle of Assessment

Mr. Digambar Kulkarni, the coordinator of IQAC informed all the faculty and staff that the valid period of institutional accreditation will come to end on 27th March 2024 and hence, we have to be active for the 4th cycle of assessment right now onwards. Regarding this, he has informed all the members about the new manuals of assessment, SOP and also bench-marking. Considering this, it was resolved to prepare portfolio and work guidelines and implement the same as soon as possible.

Proposed By: Mr. Digambar Kulkarni


Seconded By: Mr. Ashok P. Jadhav

Agenda Item No. 5

Any other Matter with the permission of the Chair

During the time given for any other matter, it was discussed to apply for NIRF, ISO and other quality assessment process. Further, it is also discussed to upgrade the ICT infrastructure and physical infrastructure. After that the meeting ended with the vote of thanks to all expressed by Mr. Digambar Kulkarni.

Minutes Drafted By


Coordinator of
IQAC

Minutes Approved By


PRINCIPAL,
Hon. Shri Annasaheb Dange Arts, Commerce &
Science College, HATKANANGALE, Dist. Kolhapur



Sant Dnyaneshwar Shikshan Sanstha, Islampur's
Hon. Shri. Annasaheb Dange Arts, Commerce and Science College,
Hatkanangale, Dist-Kolhapur (Ms)
Affiliated to Shivaji University Kolhapur: NAAC Accredited (3rd Cycle) - B+ (CGPA- 2.53)

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT (ATR) 2021-22

In order to achieve the quality in all areas, the institution has worked actively in the academic and administrative areas. The following action taken report will summarize the major achievements.

1. As per plan, the institution organized eight national level webinars. IQAC, Library, Department of Commerce, History, Economics, Geography Marathi and Hindi etc. organized self funded national level webinars in their respective fields.
2. Regarding the academic audit, the institution submitted required data in the given proforma through online mode to the university and the University academic audit committee visited the institution in the month of May 2022 for the assessment purpose. The institution was assessed on three categories and awarded overall A grade. (Category-I = A, Category-II = A, & Category-III= B).
3. Regarding NEP, the Institutional Development Plan was prepared. In this plan, the focus was kept on infrastructural facilities development, creation of academic bank of credits, multidisciplinary approach, blended mode of learning, etc.
4. Regarding the organization of National level seminars, the institution has submitted two proposals for obtaining financial assistance to ICSSR to organize seminars on campus. These two proposals were sanctioned by ICSSR.
5. As a part of infrastructural augmentation, the institution has created a separate store room to keep the records of all types of administrative work.
6. As per plan the institution submitted for various awards to get wide recognition and a result, the institution received an award of Clean College.

Coordinator of IQAC



Principal
PRINCIPAL,
Hon. Shri Annasaheb Dange Arts, Commerce & Science College, HATKANANGALE, Dist. Kolhapur.